

136, rue Saint-Laurent Saint-Eustache (Québec) J7P 5G1

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## Follow-up - Konek Deployment

Hello everyone,

As indicated in the previous communication, we will begin the deployment of Konek in the coming weeks. The purpose of this communication is to give you more details about the system, installing the shortcut for Konek mobile on your phone and the deployment process. To find the previous communication, visit: <a href="https://www.gardium.com/en/konek/">https://www.gardium.com/en/konek/</a>

## **The Konek system:**

- The Konek schedule management system has two platforms:
  - o An employee portal (Konek) to view your pay slips, your T4/R1, etc.
  - A web application (Konek mobile) to punch in your shift starts and ends, view your schedule, etc.
    - \*\*\* It is important to mention that this is a web application, so it is not found in the "App Store".
    - Although it is not mandatory, we strongly recommend that you add the Konek Mobile shortcut to your phone. Please note that there is no installation to do, simply add the shortcut. To do this, please visit <a href="https://www.gardium.com/en/konek/">https://www.gardium.com/en/konek/</a> and select the guide relevant to your phone.
    - Here is the link for the web application: Konek Mobile Gardium
    - Here is your Personal user code: XXX
    - Please note that you are using the same password and user code for both platforms.



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## **The Deployment Process**

To ensure a successful transition, we have separated the deployment into 3 types of contracts:

- Regular contracts <u>with Officers</u>
  - Deployment over 6 weeks starting March 24
  - Your Officer will inform you of the deployment date of your site and will explain the punch technology used specific to your contract.
- Regular contracts without an Officer (Managed by dispatch)
  - Deployment over 6 weeks starting March 24
    - Dispatch will notify you of the deployment date of your site.
  - You will punch in your shift starts and ends using the Konek mobile web application.
- On-Call Contracts (Managed by dispatch)
  - Deployment all at the same time, planned for the week of: May 5
    - Dispatch will confirm the deployment date of your site a few days before
  - You will punch in your shift starts and ends using the Konek mobile web application.

If you have any questions about Konek and its deployment, please contact us at: <a href="mailto:konek@gardium.com">konek@gardium.com</a> or visit <a href="https://www.gardium.com/en/konek/">https://www.gardium.com/en/konek/</a>.

Thank you for your valuable collaboration,

The direction